

義守大學國際商務學系 跨班修課申請表

Department of International Business Inter-Class Registration Application Form

系級及班別：_____ 姓名：_____ 學號：_____ 聯絡電話：_____

Department and Class: _____ Name: _____ Student number: _____ Telephone: _____

注意事項 Note:

- 1. 本系必修課程第一次修課，應於本班修課，且不得以外系相同課程名稱之必修課程承認為本系專業必修課程。若有特殊原因欲跨班修課者，須向系上提出申請，經原班任課老師同意，且系主任同意後方可修課，否則所修之課程本系不予承認。
The core courses must be taken in the original assigned class. Core course with same subject taken not in the original assigned class will not be accredited.
- 2. 重修必修課程之學生，可自行加選本系或其他系開設之相同課程名稱、相同學分數且同為必修之課程，惟須向系上提出申請，經系主任同意後，方可修課。
Students retaking core courses may elect to add courses with same title name from the Department and other Departments should apply for permission to the Department and approval by Chair.
- 3. 因轉學或其他因素需補修必修課之學生，以選擇本系開設之必修課程為原則，如須選修外系之課程，須向系上提出申請，經系主任同意後始得選修該門課程。
Transfer students or repeaters for other causes must take required courses offered within the Department in general. Those who want to take courses from other Departments should file application in the Department and seek the approval from the Chair as well.
- 4. 修習外系或跨部開設之課程，該課程科目名稱、必選修別及學分數均須與本系四年課程計畫表內之課程應相同。
Courses taken from other Departments or inter-college must be the same as the course title, required course and credit hours within 4-year curriculum planning schedule.
- 5. 日間部學生可選修進修部學士班課程，惟上限為6學分；進修部學士班得修習日間部課程，惟不得超過該學期修習學分數三分之一。惟須向系上提出申請，經系主任同意後，方可修課。
Day-time students may take courses offered in Continuing Education Division up to the maximum of 6 credits. Students of Continuing Education Division may take day-time courses not exceeding one-thirds of courses taken in that semester. The application is subject to approval of Chair and the Department
- 6. 請於加退選開始前填寫本申請表並交回系助理處備核。審查結果若不通過將另行通知。
Please fill in the application before add/drop deadline and submit it to administrative assistant. If the review outcome is denied, notice will be given.

欲修課程之開課系級及班別 Class	欲選修課程名稱 Course Title	上課時間 Time	學分數 Credits	日/進修部 Day/Continuing Education Division	必/選修 Required/Selective	跨班修課申請理由 Reasons				審查結果 Result
				<input type="checkbox"/> 日間部 Day <input type="checkbox"/> 進修部 Continuing Education	<input type="checkbox"/> 必修 Required <input type="checkbox"/> 選修 Selective	理由 Reasons :				<input type="checkbox"/> 同意 Agree <input type="checkbox"/> 不同意 Disagree
						轉出班級 Tranferred class	老師簽名 Teacher's signature	轉入班級 Transferring class	老師簽名 Teacher's signature	
				<input type="checkbox"/> 日間部 Day <input type="checkbox"/> 進修部 Continuing Education	<input type="checkbox"/> 必修 Required <input type="checkbox"/> 選修 Selective	理由 Reasons :				<input type="checkbox"/> 同意 Agree <input type="checkbox"/> 不同意 Disagree
						轉出班級 Tranferred class	老師簽名 Teacher's signature	轉入班級 Transferring class	老師簽名 Teacher's signature	

申請人簽名：_____

系主任簽章：_____

日期：_____

Signature by applicant:

Signature by Chair:

Time: