

義守大學企業管理學系學生事務與學習委員會設置要點

95 學年度第 2 學期第 1 次系務會議通過(96.02.26)

95 學年度第 2 學期第 3 次系務會議通過(96.04.25)

96 學年度第 1 學期第 5 次系務會議修定通過(96.12.14)

97 學年度第 2 學期第 4 次系務會議修定通過(98.04.29)

- 一、為加強對畢業校友及在校學生之學習和服務，依本系(所)組織章程第三條規定，成立本系「學生事務與學習委員會」(以下簡稱本委員會)。
- 二、本委員會之主要職掌：
 - (一) 協助在校學生於學業、感情及生活等方面能適性地成長。
 - (二) 協助及指導學生系會活動之推動。
 - (三) 推動本系教師與學生之學術與聯誼活動。
 - (四) 推動對畢業校友服務之相關事宜。
- 三、本委員會設委員至少四人，系主任及系會指導老師為當然委員，其餘委員由本系教師互選產生，委員之任期為一年，連選得連任，召集人由委員互選產生。
- 四、本委員會每學期召開會議一次，必要時得召開臨時會議。
- 五、本委員會開會時，由召集人擔任主席，召集人不能出席時由委員推選一人擔任。
- 六、本委員會必須有三分之二以上委員親自出席始可開會，議決事項須由出席委員二分之一以上同意始可通過，通過事項須提交系務會議議決。
- 七、本要點經系務會議通過後公佈實施之，修正時亦同。

Guidelines on Establishment of Committee of Learning and Student Affairs of Department of Business Administration at I-Shou University

Adopted on February 26, 2007 at the first meeting of the Departmental Affairs Council in the second semester of the academic year 2006

Adopted on April 25, 2007 at the third meeting of the Departmental Affairs Council in the second semester of the academic year 2006

Amendments adopted on December 14, 2007 at the fifth meeting of the Departmental Affairs Council in the first semester of the academic year 2007

Amendments adopted on April 29, 2009 at the fourth meeting of the Departmental Affairs Council in the second semester of the academic year 2008

- I. The Committee of Learning and Student Affairs of the Department of Business Administration at I-Shou University (hereinafter referred to as the “Committee”) is established pursuant to Article 3 of the Charter of I-Shou University to enhance learning and service for both alumni and current students of the Department.
- II. The Committee is responsible for the following issues:
 1. assisting current students in their development based on their characteristics and ability to learn, to have relationships and their general life skills;
 2. assisting and directing activities held by the Students’ Associations of the Department;
 3. developing and promoting academic and social events for faculty members and students of the Department;
 4. developing and promoting the services available to alumni of the Department and relevant activities.
- III. The Committee consists of at least four members; the Chair of the Department and the instructors of the Student Association of the Department shall be ex-officio members of the Committee. Other members shall be elected from among full-time faculty members. The members of the Committee shall serve for one year, and may be re-elected. The convener of the Committee is elected from among the members of the Committee.
- IV. The members of the Committee shall meet at least once per semester, and extraordinary sessions may be convened if necessary.

- V. The convener of the Committee shall be the chairperson of the meeting. If the convener fails to present at the meeting, members of the Committee shall recommend or select one member to be the chairperson.
- VI. The quorum of a meeting requires at least two-thirds of total members. With the consent of at least one-half of the members present, a decision may be made. The resolution made by the Committee shall be submitted to the Departmental Affairs Council for approval.
- VII. The Guidelines become effective after being adopted by the Departmental Affairs Council. The same procedure applies to any amendment to the Guidelines.

Note: In the event of any disputes or misunderstanding as to the interpretation of the language or terms of these Guidelines, the Chinese language version shall prevail.