

義守大學企業管理學系自我評鑑施行要點

95學年度第1學期第1次系務會議通過(95.08.10)

95學年度第1學期第6次系務會議修正(96.01.11)

95學年度第1學期第1次院務會議通過(96.01.17)

96學年度第1學期第5次系務會議修正(96.12.14)

100學年度第1學期第1次院務會議修正通過(100.12.08)

100學年度第1學第4次系務會議修正(100.12.14)

100年12月30日校長准予備查公告修正全文

- 一、本系自我評鑑分為學年度評鑑(內部評鑑)和多年期評鑑(外部評鑑)兩類。評量項目及進程序悉依本校規定辦理。
- 二、為執行學年度及多年期評鑑之工作，本系設置自我評鑑工作小組。
- 三、本系自我評鑑工作小組，由系主任、副系主任及本系專任教師若干名組成之，負責規劃與執行本系自我評鑑。
- 四、於執行多年期評鑑工作，本系在接受高等教育評鑑中心實地訪評前一學期，成立自我評鑑委員會且辦理自我評鑑。自我評鑑委員會由本系向管理學院院長推薦校外評鑑委員人選，其推薦應遵守高教評鑑中心之利益迴避原則，經院長推薦呈校長遴聘三人組成之，並指定委員一人擔任召集人。
- 五、自我評鑑委員的資格依據教育部公佈之「大學自我評鑑結果及國內外專業評鑑機構認可要點」第三點第六款辦理，推薦具高等教育教學經驗之教師，以及專業領域之業界代表組成。
- 六、本要點如有未盡事宜，悉依本校「義守大學系所自我評鑑施行辦法」辦理。
- 七、本要點經系務會議通過，送院務會議審議通過後，陳請校長備查後自公告日實施。

Guidelines on Implementation of Departmental Self-Evaluation by Department of Business Administration at I-Shou University

Adopted on August 10, 2006 at the first meeting of the Departmental Affairs Council in the first semester of the academic year 2006

Amendments adopted on January 11, 2007 at the sixth meeting of the Departmental Affairs Council in the first semester of the academic year 2006

Adopted on January 17, 2007 at the first meeting of the College Affairs Council in the first semester of the academic year 2006

Amendments adopted on December 14, 2007 at the fifth meeting of the Departmental Affairs Council in the first semester of the academic year 2007

Adopted on December 8, 2011 at the first meeting of the College Affairs Council in the first semester of the academic year 2011

Amendments adopted on December 14, 2011 at the fourth meeting of the Departmental Affairs Council in the first semester of the academic year 2011

Amendments to the Guidelines ratified and promulgated by the President on December 30, 2011

- I. The departmental self-evaluation of the Department of Business Administration (hereinafter referred to as the “Department”) can be divided into yearly evaluation (the internal evaluation) and multi-year evaluation (the external evaluation). Evaluation items and the timetable shall be governed by the University’s regulations and rules.
- II. To conduct a yearly evaluation and a multi-year evaluation, the Department shall set up the Self-Evaluation Task Force (hereinafter referred to as the “Task Force”).
- III. The Task Force consists of the Chair of the Department, the Associate Chair of the Department and several full-time faculty members of the Department. The Task Force is responsible for planning and carrying out the self-evaluation of the Department.
- IV. To carry out a multi-year evaluation, the Department shall form the Self-Evaluation Committee and carry out a self-evaluation one semester prior to the on-site visit from the

Higher Education Evaluation & Accreditation Council of Taiwan. The Department shall recommend candidates for membership of the Self-Evaluation Committee from outside the University to the Dean of the College of Management. The recommendation must comply with the principles of conflict of interest as stipulated by the Higher Education Evaluation & Accreditation Council of Taiwan. The Dean recommends nominees from the candidate list to the President, and the President will then select and appoint three nominees to form the Self-Evaluation Committee and one committee member to serve as the convener of the Committee as well.

- V. The Self-Evaluation Committee shall be composed of teachers who have teaching experience in higher education and representatives from industries in specialized fields, and whose qualifications comply with Subparagraph 6 of Provision 3 of the Guidelines on Recognition of Self-Evaluation Results of Universities.
- VI. Any issue not mentioned herein shall be governed by the Regulations for Institute and Departmental Self-Evaluation at I-Shou University.
- VII. The Guidelines become effective on the third day of promulgation after being adopted by the Departmental Affairs Council and the College Affairs Council, and ratified by the President.

Note: In the event of any disputes or misunderstanding as to the interpretation of the language or terms of these Guidelines, the Chinese language version shall prevail.