

義守大學清寒學生「參與社區公益服務」助學金實施辦法

中華民國 95 年 9 月 5 日校長核定通過

中華民國 96 年 10 月 8 日修訂通過

中華民國 100 年 9 月 1 日校長核定公告修正第 2~5、7、11 條條文

第一條 為鼓勵清寒學生參與社區服務，培養其關懷弱勢、愛護社會情懷，特設本助學金。

第二條 申請資格：凡就讀本校且具正式學籍及固定修業年限之在學學生，但不包含大陸地區學生。

第三條 申請條件：依教育部規定，家庭年收入須低於新臺幣(以下同)七十萬元且存款利息低於二萬元之中低收入標準。

第四條 申請時間：依教務處課務組每學期公告之行事曆，自行事曆表訂學期第十六週起始辦理申請作業，至第十八週截止，每學年辦理二次，如遇國定假日則順延至次週之首日工作天。

第五條 服務時間：

一、第一學期申請通過者：每年八月一日至翌年七月三十一日止。

二、第二學期申請通過者：每年二月一日至七月三十一日止。

第六條 服務機構：以下參與方式及機構，任擇其一：

一、參與本校年度十大非營利機構或社團，機構或社團名稱列於申請表，選定服務單位後，不得更改。

二、選定並加入本校學生社團或志工單位，且參與和校外非營利機構或社團合辦之活動。

第七條 作業流程：

一、下載申請表(請至學生事務處網頁下載)。

二、填寫表格且備妥資料後，繳至學生事務處服務教育組。

三、經審核通過後，發文至服務單位確認。

四、發予服務卡，並開始參與服務。

五、每月二十七日核算服務時數(持服務卡或志願服務冊)。

六、核撥本助學金。

第八條 補助金額：

一、參與社區服務，每人每日補助五百元，每月以八日為上限。

二、受補助學生於辦理轉學或休學後，喪失補助資格。

三、受補助學生不得再接任本校其他工讀，違者不予計薪。

第九條 受補助學生每日至少服務四小時。

第十條 如經服務單位提出不適任事實證明者，即喪失補助資格，不再發予助學金，並取消下一年度申請資格。

第十一條 本辦法經行政會議審議通過，陳請校長核定後自公告日實施。

Regulations for Grants Offered to Students in Straitened Circumstances Participating in Community Services by I-Shou University

Ratified by the President on September 5, 2006

Amendments adopted on October 8, 2007

Amendments to Articles 2~5, 7 and 11 ratified and
promulgated by the President on September 1, 2011

- Article 1 The establishment of this grant program aims to encourage students in straitened circumstances to participate in community services to show consideration for the underprivileged and the society.
- Article 2 Application Qualifications: Applicants must be officially enrolled students of the University with the statutory years of study. It is to be noted that mainland Chinese students are not included.
- Article 3 Requirements: According to the Ministry of Education, applicants must meet the requirements for medium and low-income families: the annual household income is less than NT\$700,000, and the total savings interest income of the household is less than NT\$20,000.
- Article 4 Application Period: Application begins on the 16th week through to the 18th week of every semester on the academic calendar announced by the Curriculum Section of the Office of Academic Affairs. Qualified students can apply twice every academic year. In the events that the application beginning or end date falls on a national holiday, application will end on the first working day on the following week of the 18th week.
- Article 5 Designated Service Periods:
1. If an application is approved in the first semester, the designed service period is from August 1st to July 31st.
 2. If an application is approved in the second semester, the designed service period is from February 1st to July 31st.
- Article 6 Service Location: students can choose either of the following methods:
1. choosing one of the ten non-profit organizations/clubs as specified by the University; the names of the ten organizations/clubs are listed on the application form, and students are not allowed to change their mind after the application is approved.

2. choosing one of the University's student clubs or volunteer organizations, and participating in activities co-organized with non-profit organizations or clubs outside the University.

Article 7 Application Procedures:

1. downloading an application form (from the website of the Office of Student Affairs)
2. filling in an application form, and submitting the application form and required documents to the Service Education Section of the Office of Student Affairs
3. sending an official document to the organizations/clubs where students will do service after their application is approved
4. issuing a service record card to students whose application is approved, and having them start services
5. calculating the monthly service hours on the 27th day of every month (based on the service record card or volunteer service booklet)
6. auditing, verifying and administering the grants

Article 8 Grant Amount:

1. Students participating in community services will be rewarded NT\$500 per day for a maximum of eight days per month.
2. Students receiving this grant shall become disqualified if they transfer to another school or withdraw from the University.
3. Students receiving this grant must not take any other work-study positions at the University. Violators will lose their grants for participating in community services.

Article 9 Students receiving this grant shall do services for at least four hours per day.

Article 10 Anyone who is proved incompetent by the organization or club where they do services shall be disqualified from this grant program without delay, receive no more grants, and at the same time lose the eligibility to apply for this grant program at the following academic year.

Article 11 The Regulations become effective on the third day of promulgation after adopted by the University Administration Council and ratified by the President.

Note: In the event of any disputes or misunderstanding as to the interpretation of the language or terms of these Regulations, the Chinese language version shall prevail.