

Regulations for Selecting College Deans of I-Shou University

Approved and promulgated by the President on September 22, 2009.

Article 1 The Regulations are set up according to the Article 13 of the Collegiate Law and Article 29 of the Organization Regulations set up by I-Shou University.

Article 2 Each college shall designate one person to serve as the dean to take charge of the comprehensive affairs of college. The University shall organize a Selection Committee of College Deans (hereinafter referred to as the Selection Committee) to handle the affairs of selecting deans within six months before the term of deans are going to be expired or the position is vacant due to special reasons.

Article 3 The Selection Committee shall consist of 5-7 people, including the President, vice presidents designated by the President, and on-campus/ off-campus professors specialized in the related fields. The President shall serve as the convener.

The committee member shall discharge from the Selection Committee if he/ she is recommended as the selected candidate. The vacant position of committee member shall be reassigned according to the regulations listed as above.

Article 4 Candidates for the position of college dean shall meet the requirements listed as below:

1. Those who are qualified to serve as professors, under 62-year-old, and had taken the position of academic or first-level administrative director at college, university, or academic organization/ institution.
2. Those who have great and honorable academic achievements and reputation.
3. Those who agree with the educational ideas of the University (e.g. pragmatic, creative, outstanding and everlasting) and the mission of the college.
4. Those who are good at planning, organizing, leading and promoting the academic/ administrative affairs of college.
5. Those who have noble moral and great virtue.

Article 5 Candidates for the position of college dean shall be recommended as prescribed as below:

1. Those who are recommended by three or more full-time teachers of the college.
2. Those who are recommended by three or more professors (researchers) at domestic/ overseas academic organizations/ institutions.
3. Those who are recommended by the Selection Committee voluntarily.
4. Those who are recommend by the President.

The regulations in the Item 1~3 of the Article 5 shall not be applicable unless the candidates have agreed in writing.

Article 6 Candidates shall provide the data listed as below to the Selection Committee for screening the qualification:

1. One copy of the ID Card.
2. One copy of the diploma.
3. Detailed information about the work experience at academic organizations/ institutions and books (writings).
4. Self introduction.
5. Ideas and guidelines for future development of college.
6. Recommendation letters.
7. Other related documents and data.

Article 7 The Selection Committee shall select the candidates according to the three steps listed as below:

1. The Selection Committee shall announce the information on the main media or the website of the University (including the qualification, time, methods, procedures and other notices), and handle the related affairs of recommendations.
2. The Selection Committee shall choose the proper candidates for interview according to the regulations in the Article 4. In principle, the number of interviewees shall not exceed 6.
3. The Selection Committee shall invite the candidates who are qualified as prescribed in the Item 2 of Article 7 to interview. The Committee may choose one of the candidates to serve as the college dean after understanding his/ her ideas or vision about future development of the college on interview. The candidate who is chosen to be the college dean shall be reported to the board of trustees for future reference after being approved by the President.

Article 8 If the number of the candidates for the position of college dean is less than 2, the Selection Committee shall announce the related information again. The operation for selecting the candidates may be carried on if the total number of candidates who apply for the position after the information has announced for the first and second time is more than 2. If the total number is still less than 2 after the information has been announced for two times, the President is eligible to designate one of the candidates to serve as the dean.

Article 9 Each college dean shall serve for 3 years. The college dean may be reassigned after the President inquires the vice presidents and other related personnel within 6 months before

the first term of the dean is going to be expired. Nevertheless, the dean who is over 65 years old shall not take the position again.

If the position of the dean is vacant due to special reasons, the President shall assign one professor of the college to act for the dean until the new dean is determined and takes office.

The President may assign one of the professors at the University to act for the dean if the new dean has not designated by law. Basically, the term for acting for the dean is one year. If there is no proper person for the vacant position, the President may invite the professor who works for other university or academic organization/ institution to take the position by temporary transfer. In principle, the professor who is non-ISU member shall act for the dean for only one time.

Article 10 Committee members shall attend the meeting in person without authorizing other persons to be on behalf of them. Starting the meetings without more than 2/3 of the overall committee members present on the meetings, and making the final decisions of general affairs without 1/2 of the committee members present on the meeting are not permissible. As to the name list of the recommended candidates, it shall be determined after it is agreed by more than 1/2 of the overall committee members.

Article 11 Candidate who is sure to take the position of college dean after selection, but is not the full-time teachers of the University may be invited by the President to serve as one of the full-time teachers of the University to teach the courses which are similar to his/ her academic specialties after being approved by the university-level Teacher Performance Assessment Committee (excluding department-level Teacher Performance Assessment Committee and college-level Teacher Performance Assessment Committee).

Article 12 Committee members of the Selection Committee shall keep the information about the selection procedures, privacy of the candidates or other related data secret without disclosing to any external unrelated party.

Article 13 Committee members of the Selection Committee shall not receive any pay. Therefore, the committee members shall be reimbursed the transportation fee if they are non-ISU members.

Article 14 Other affairs which have not stated in the Regulations may be regulated in other documents by the Selection Committee.

Article 15 The Regulations adopted by the University Administration Council shall come into effect after and on the third day after they are approved and promulgated by the President.

Note: In the event of any disputes or misunderstanding as to the interpretation of the language or terms of this Regulations, the Chinese language version shall prevail.