

# **Regulations for Faculty Members & Staff as Representative Athletes of I-Shou University to Compete in Off-campus Sporting Events**

Discussed and adopted on December 15, 1994 at the third meeting of the Executive Board Meeting in the first semester of the academic year 1994

Amendments to Articles 2 and 4 ratified by the President on March 21, 2013

- Article 1 The Regulations for Faculty Members & Staff as Representative Athletes of I-Shou University to Compete in Off-campus Sporting Events (hereinafter referred to as the “Regulations”) are established to establish a system for faculty and staff members as representative athletes of I-Shou University (hereinafter referred to as the “University”) to compete in off-campus games, and encourage them to take up proper sports and fight for honors for the University.
- Article 2 Sports representative teams formed by faculty members or employees of the University shall be subject to the Regulations to compete in off-campus sports games or competitions in the name of the University.
- Sports representative teams of the University may be set up after they are approved by the President and registered at the Office of Human Resources. The registration form is shown as Attachment 1.
- Article 3 The term of off-campus sports games and competitions as referred to in Paragraph 1 of Article 2 means any of the followings:
1. All kinds of sports games and competitions held by the Ministry of Education.
  2. All kinds of sports games and competitions held by the Chinese Taipei University Sports Federation.
  3. All kinds of sports games and competitions held by national sports associations. However, the athletes of the University shall compete in such games or competitions for only once every year.
  4. Other sports games or competitions approved by the President.
- Article 4 Organizing a sports representative team:
1. Faculty or staff members of the University may sign up to compete in sports games or competitions after the Office of Human Resources submit a petition to related units and the President for approval.

2. The Office of Human Resources shall inform the Office of Physical Education to select athletes who sign up for competing in the games or competitions. The list of selected athletes shall be reported to the President for approval after it is confirmed by the Director of Physical Education and the Dean of Student Affairs.

Article 5 In principle, faculty or staff members of the University may ask for official leave to compete in sports games or competitions as referred to in Article 3 without hindering the regular operation of the University or students' learning.

Article 6 Outfits of Sports Representative Teams:

1. Athletes who represent the University to compete in sports games or competitions shall wear the uniform outfits of the University to take part in the ceremonies of sports games or competitions. Athletes shall also wear proper outfits for competitions or sports games.

2. Sports representative teams of the University may request the University to subsidize 50% of the expenses on sports outfits. The University will subsidize the expenses only on clothes, pants, socks and hats. In principle, such subsidies shall be applied for only once every year.

Article 7 Athletes who are approved to represent the University to compete in sports games or competitions may apply for subsidies according to the Regulations.

The subsidies for sports games or competitions are divided into the following categories: registration fees, transportation fees, lodging fees, daily meal fees and drinks costs. However, air fares shall not be included in the transportation fees.

The budgets for participating in sports games or competitions shall be divided into sports games or competitions in nearby or distant areas as shown below:

1. Budget for sports games or competitions in nearby areas: The term of "budget for sports games or competitions in nearby areas" as used in the Regulations shall mean that participants can come home or back to the University on the same day on which the games or competitions are held. The areas mentioned herein shall mean those in the south of Chiayi, Taiwan (excluding Chiayi, Taiwan). As to the standards for reimbursing travelling expenses after verification by offering related vouchers, please refer to the followings:

a. Transportation fee: It shall be reimbursed by providing related vouchers (the University shall only subsidize participants who take the public transportation. Anyone who arrives in the destinations by driving his/ her own car or by taking taxi shall ask for permission of the President in advance).

b. Daily meal fee: NT\$200 (NT\$40 for breakfast, and NT\$80 for lunch and dinner, respectively).

c. Drinks cost: Each team shall be subsidized up to NT\$200 for competing in ball games, and be subsidized up to NT\$400 for competing in track and field competitions or swimming competitions (as to the sequence for receiving the subsidies, please refer to the schedules of games or competitions).

2. Budget for sports games or competitions in distant areas: If participants need to stay overnight in hotels for the locations of sports games or competitions are in the central, northern or eastern Taiwan, the standards of subsidization shall be shown as follows:

Transportation Fee		Accommodation Fee		Daily Meal Fee			Drinks Cost
Train	Bus	Taipei City	Non-Taipei City	Breakfast	Lunch	Dinner	The University shall subsidize according to the subsidization standards for competing in sports games or competitions in nearby areas.
Tzu-Chiang Express	Kuo-Kwang Bus	NT\$550	NT\$500	NT\$50	NT\$100	NT\$100	

3. Registration fees: The University shall subsidize according to the standards or regulations of sports games or competitions.

4. Anyone who wants to go to the destinations by driving his/her own car shall ask for permission in advance. Participants shall receive the subsidies according to the number of miles and the toll amount by providing related vouchers. The regulations of using personal cars for public purposes as regulated in the Regulations on Managing Vehicles for Public Affairs shall not be applicable to participants who want to drive their own cars to the destinations.

5. Participants shall take all the responsibilities if their cars are damaged due to car accidents or are stolen while they compete in sports games or competitions.

Article 8 Coaches and athletes of sports representative teams of the University shall report the

competition results and the amount of total fees to the University within 7 days after the competitions or sports games are finished.

Article 9 The Regulations become effective after being adopted by the Executive Board Meeting and ratified by the President. The same procedure applies to any amendment to the Regulations.

*Note: In the event of any disputes or misunderstanding as to the interpretation of the language or terms of these Regulations, the Chinese language version shall prevail.*

## Application Form for Faculty and Staff Members to Organize Sports Representative Teams of I-Shou University

Team Name		
Date of Application	(Y)	(M) (D)
Objective		
Applicant's Personal Information	Name	
	Unit	
	Title	
Coach's Personal Information	Name	
	Unit	
	Experience	
Training Sessions		
Training Location(s)		

Review Result & Suggestion

Office of Human Resources

President

Training Project of \_\_\_\_\_ Sports Representative Team of Faculty  
and Staff Members in Academic Year \_\_\_\_\_ at I-Shou University

General Analysis			
Aim of the Academic Year			
Titles, Dates, Locations, Expected Achievements of Sports Games/Competitions in the Year			
Title	Date	Location	Expected Achievements
Training Project of the Academic Year			
Training Date & Time		Training Location	
Training Schedule	Training Information		Note

Leader:

Coach:

List of \_\_\_\_\_ Sports Representative Team of Faculty and Staff Members  
in Academic Year \_\_\_\_\_ at I-Shou University

Title	Name	Unit	Note
Coach			
Leader			
Manager			
Member			
Member			
Member			
Member			
Member			
Member			
Member			
Member			
Member			
Member			
Member			
Member			