

# Table of Classification and Division of Labor for Teacher Review

## Committees at I-Shou University

Amendments adopted on November 12, 2008 at the first meeting of the University Council at the first semester of the academic year 2008

Amendments to Items 12-1 and 30 ratified and promulgated by the President on July 28, 2009

Amendments to Items 4-1, 14, 16, 21 and 30 ratified and promulgated by the President on June 20, 2010

Amendments adopted by the University Council on July 15, 2015

Amendments to Items 12, 19, 20 and 28 ratified and promulgated by the President on July 22, 2015

Amendments adopted by the University Council on January 20, 2016

Amendments to Item 19 ratified and promulgated by the President on January 26, 2016

No.	Item	Division of Labor			Legal Basis
		Department	College	University	
1	New legislation of or amendments to regulations and rules concerning department-level teacher qualifications accreditation	☉	☉	☐	1. Regulations for the Establishment of Teacher Review Committees at I-Shou University 2. Regulations for Faculty Appointment at I-Shou University 3. Regulations for
2	New legislation of or amendments to regulations and rules concerning college-level teacher qualifications accreditation		☉	☉	
3	New legislation of or amendments to regulations and rules concerning university-level teacher qualifications accreditation			☉	

					Faculty Promotion System at I-Shou University
4	Initial appointments (changes in academic rank) of full-time/project faculty (research fellows)	◎	◎	◎	<ol style="list-style-type: none"> <li>1. Act of Governing the Appointment of Educators</li> <li>2. Regulations for Faculty Appointment at I-Shou University</li> <li>3. Guidelines on the Recruitment and Appointment of Project Faculty at I-Shou University</li> </ol>
5	Initial appointments of full-time faculty who are the president-elect or the dean-elect			◎	<ol style="list-style-type: none"> <li>1. Regulations for the Selection of President at I-Shou University</li> <li>2. Regulations for the Selection of College Deans at I-Shou University</li> </ol>

6	Initial appointments (changes in academic rank) of full- and part-time professional technicians	◎	◎	◎	<ol style="list-style-type: none"> <li>1. Employment Regulations for Professional Technicians Teaching at Universities</li> <li>2. Regulations for Appointment of Professional Technicians as Teachers at I-Shou University</li> </ol>
7	Initial appointments (changes in academic rank) of clinical teachers	◎	◎	◎	<ol style="list-style-type: none"> <li>1. Regulations for the Appointment of Clinical Teachers at I-Shou University</li> <li>2. Guidelines on Joint Faculty Appointments between I-Shou University and the Hospital Affiliated to E United Group</li> <li>3. Guidelines on the Calculation of Teaching Hours for Doctors of the Hospitals Affiliated to E United Group Appointed by College of Medicine of I-Shou University</li> </ol>

8	Initial appointments (changes in academic rank) for part-time faculty at all academic ranks	◎	◎	◎	Regulations for the Recruitment and Appointment of Part-time Faculty Members at I-Shou University
9	Appointments of visiting professors and research fellows (outside the approved establishment of the University)	◎	◎	◎	<ol style="list-style-type: none"> <li>1. Guidelines on Subsidies for Recruiting Visiting Science &amp; Technology Talents by Ministry of Science and Technology</li> <li>2. Applicable laws and regulations set out by other government agencies</li> <li>3. Regulations for Recruitment and Appointment of Visiting Professors by I-Shou University</li> </ol>
10	Joint appointments of faculty members from other universities to teach or supervise postgraduate students' theses/dissertations at the University (no pay from the University)	◎	◎	□	Guidelines on Joint Faculty Appointments at I-Shou University
11	Joint appointments of faculty members or research fellows within the University	◎	◎	□	Guidelines on Joint Faculty Appointments at I-Shou University
12	Inter-departmental/college transfer of full-time/project faculty	◎	□	□	

13	Reappointments of full-time/project faculty and professional technicians	◎	◎	□	<ol style="list-style-type: none"> <li>1. Regulations for Faculty Appointment at I-Shou University</li> <li>2. Guidelines on the Recruitment and Appointment of Project Faculty at I-Shou University</li> <li>3. Regulations for Appointment of Professional Technicians as Teachers at I-Shou University</li> <li>4. Applicable regulations and rules concerning reappointments of project faculty / professional technicians set out by respective colleges</li> </ol>
14	Reappointments of part-time faculty	◎	◎	□	Regulations for the Recruitment and Appointment of Part-time Faculty Members at I-Shou University
15	Faculty promotions by full-time/project faculty and professional technicians	◎	◎	◎	1. Regulations for Faculty Promotion System at I-Shou University

					2. Regulations for the Recruitment and Appointment of Part-time Faculty Members at I-Shou University 3. Regulations for Appointment of Professional Technicians as Teachers at I-Shou University	
16	An evaluation of the performance on teaching and counseling & service for faculty promotion	⊙	⊙	⊙	Guidelines on the Evaluation of Teaching and Counseling & Service Performance for Faculty Promotion at I-Shou University	
17	The reconsideration of faculty promotion results	⊙	⊙	⊙	Guidelines on the Reconsideration of Faculty Promotion Results at I-Shou University	
18	Teacher qualifications accreditation for part-time faculty	⊙	⊙	⊙	Regulations for the Recruitment and Appointment of Part-time Faculty Members at I-Shou University	
19	Dismissal, suspension, or non-renewal of appointments of	Any of the subparagraphs in Article 14 of the Teachers' Act	⊙	⊙	⊙	Article 14 of the Teachers' Act

	full-time faculty (research fellows and professional technicians)	(except for gender equality cases)					
		Getting involved in a gender equality case			◎		<ol style="list-style-type: none"> <li>1. Gender Equity Education Act</li> <li>2. Act of Gender Equality in Employment</li> <li>3. Sexual Harassment Prevention Act</li> <li>4. Regulations for Establishment of Committee of Gender Equity Education at I-Shou University</li> <li>5. Regulations for Prevention, Grievance &amp; Punishment for Sexual Harassment at I-Shou University</li> </ol>
20	Faculty severance for full-time faculty (research fellows and professional technicians)		◎	◎	◎		Act Governing the Retirement, Bereavement Compensation, Discharge with Severance Pay Benefits for the Teaching and Other Staff of School Legal Persons and their Respective Private School(s)

21	A violation against the University's regulations and rules			◎	<ol style="list-style-type: none"> <li>1. Applicable faculty contracts of the University</li> <li>2. Applicable regulations and rules of the University</li> </ol>
22	Getting involved in a violation of academic ethics			◎	<ol style="list-style-type: none"> <li>1. Principles for Handling the Teachers who violate the Regulations for the Screening of Qualification on Teachers of Junior Colleges and Higher Levels</li> <li>2. Regulations for Handling Faculty's Violations of the Accreditation Regulations Governing Teacher Qualifications at Institutions of Higher Education by I-Shou University</li> </ol>
23	Recommendations about candidates for chair professor			□	Regulations for the Appointment of Chair Professors at I-Shou University



24	An application for an extension for the publication of the representative work			⊙	<ol style="list-style-type: none"> <li>1. Accreditation Regulations Regarding Teacher Qualifications at Institutions of Higher Education</li> <li>2. Regulations for Faculty Promotion System at I-Shou University</li> </ol>
25	Service extension for professors			⊙	Guidelines on Handling Cases of Service Extension for Professors at I-Shou University
26	Sabbatical leave for professors	⊙	⊙	<input type="checkbox"/>	Regulations for Application for Sabbatical Leaves by Professors at I-Shou University
27	Pursuing further studies or conducting research at home or abroad, or being temporarily transferred to other government agencies (institutes) or schools for teaching	⊙	<input type="checkbox"/>	<input type="checkbox"/>	<ol style="list-style-type: none"> <li>1. Regulations for Encouraging Faculty Members of I-Shou University to Do Research or Pursue Further Education</li> <li>2. Regulations for Position Retained without Pay for Faculty &amp; Staff of I-Shou University</li> </ol>

28	Where a faculty member should be dismissed, suspended or denied reappointment due to a breach of the Contract for Full-time Faculty at I-Shou University or a violation of the applicable regulations and rules, but the responsible department/college-level Teacher Review Committee does not cope with this situation in a timely fashion			◎	Article 16 of the Regulations for the Establishment of Teacher Review Committees at I-Shou University
29	The recognition of a faculty member's failure to fulfill his/her duties	◎	◎	◎	1. Article 17 of the Teachers' Act 2. Applicable faculty contracts of the University
30	Other issues which should be submitted to the University-level Teacher Review Committee for deliberation according to law			◎	

Notes:

1. In the table above, “◎” indicates that a review is required, “□” indicates that a report may be a substitute for review, and a blank indicates the established administrative procedure.
2. When a department (graduate institute, program or center) or college has established more exact rules, such rules should surpass relevant laws and regulations mentioned above.
3. When a case is required to be submitted only to the department-level Teacher Review Committee for review (i.e. no mark is on the box under “College”), the college-level Teacher Review Committee may decide whether the case is reviewed only by the department-level Committee or it should be submitted to the college-level Committee for review.

*Note: In the event of any disputes or misunderstanding as to the interpretation of the language or terms of this Table, the Chinese language version shall prevail.*