

# I-SHOU UNIVERSITY

## Legal Counseling Form

Date of Counseling	20_ / _ / ____	Unit-in-charge	Legal Affairs Section, Office of Secretariat	No.: Time:	
Name			Gender	<input type="checkbox"/> M <input type="checkbox"/> F	
Contact Info (Mobile / Ext.#)		Mailing Address			
Status	(e.g. faculty, student, and administrative personnel)				
Reason for Counseling (Please briefly describe the situation)	Category	<b>Civil Case</b>			
		1. <input type="checkbox"/> Debt	2. <input type="checkbox"/> Lease	3. <input type="checkbox"/> Rights in Rem	4. <input type="checkbox"/> Family
		5. <input type="checkbox"/> Succession	6. <input type="checkbox"/> Commerce	7. <input type="checkbox"/> Others: _____	
		<b>Criminal Case</b>			
		1. <input type="checkbox"/> Offense against Morality, Marriage, or Family			2. <input type="checkbox"/> Offense against Freedom, Reputation, Credit, or Privacy
3. <input type="checkbox"/> Offense of Causing Injury			4. <input type="checkbox"/> Offense of Destruction, Abandonment, or Damage of Property		
5. <input type="checkbox"/> Property Crime among the Family			6. <input type="checkbox"/> Motor Vehicle Accident		
7. <input type="checkbox"/> Negotiable Instruments			8. <input type="checkbox"/> Others: _____		
<b>Others (Please specify)</b>					
Signature of Lawyer		Date	20____ / ____ / ____		

# **PERSONAL INFORMATION COLLECTION AGREEMENT**

Pursuant to Article 8 of the Personal Information Protection Act, I-Shou University hereby notifies you of the following:

I. Name of Collector: Legal Affairs Section, Office of Secretariat, I-Shou University

II. Purpose of Collection: Producing monthly statistics on the number of persons seeking legal advice

III. Types of Personal Information Being Collected:

C001 Individual Identification (name and contact information)

C011 Personal Description (gender)

C038 Occupation (status)

IV. Time Period, Areas, Entities, and Manners of Using Personal Information:

1. Time period: Five (5) years

2. Personal information used by: Legal Affairs Section, Office of Secretariat, I-Shou University

3. Personal information used for: Producing monthly statistics

V. Pursuant to Article 3 of the Personal Information Protection Act, the following rights shall be exercised by you with regard to your personal information:

1. any inquiry and request for a review of the personal information or to make duplications of the personal information;

2. any request to supplement or correct the personal information; and

3. any request to discontinue collection, processing or use of personal information and to delete the personal information.

VI. You may provide or not to provide relevant personal information. In the case that you decide not to provide relevant information, you are not eligible to exercise any of the rights mentioned above.

I, the undersigned, have carefully read and understand this agreement.

Signature:

Date: 20\_\_\_\_ / \_\_\_\_ /